

# keio.jp Registration Guide

\* Students who have advanced within Keio (塾内進学) or who were full-time degree students up to this point and already have a keio.jp account should continue using their current Keio ID. It is not necessary to re-register.

## 1. What is keio.jp?

keio.jp is a system that authenticates you to use online services operated by Keio University safely. Students studying at Keio University must always use keio.jp to register for courses, to download class materials or to view their report card.

## 2. What services are available on keio.jp?

### (1) Google Workspace

Google Workspace for Education is a set of services that Google provides for educational institutions and that lets users comprehensively use functions such as Email (Keio Mail), Calendar, Group, and Online Storage.

\*You will be able to use the Keio ID the day after you obtain it.

### (2) Microsoft 365 Apps

Microsoft 365 Apps is a cloud service provided by Microsoft that lets you download and use the latest version of Microsoft Office.

\*It may take a few days after you obtain your Keio ID before you can use it.

### (3) K-Support (Student Portal)

This is a portal site for current students. You can check news and messages addressed to you, make various applications and inquiries, and find links to various applications.

### (4) K-LMS (Course Registration)

It is the system for course registration.

### (5) K-LMS (CanvasLMS)

A system used for study materials distribution to students, classroom message boards, and submitting/acceptance of reports, etc.

### (6) K-LMS (Education Support System)

The Education Support System consists of a broad range of educational functions. Students may use the system to browse course descriptions, syllabi, and timetables.

### (7) K-LMS (Grade Report)

You can view your grade report online. (except for some faculties and graduate schools)

### (8) Box

Members who have valid keio.jp account can share files on this system.

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\*If you are unable to access the website, please contact the keio.jp help desk at 5. Inquiries without registering a regular free account.

### (9) Software Licensing Center

Some software licenses (for which Keio has licensing agreements with corresponding software vendors etc.) can be obtained online.

### (10) keiomobile2 / eduroam

Authenticated Wireless network connection is available at each campus.

### (11) KOSMOS My Library

You can search books and periodicals in each Keio University library and check their availability.

### (12) Remote Access (KOSMOS/Database NAVI)

From outside campus, you have access to a part of e-journals and databases.

### (13) Web Conference System

It makes meetings more efficient by sharing documents, agendas, notes and recordings in a convenient and accessible online meeting space.

### (14) The Health Checkup Result (limited time offer)

You can view your health examination report online. (except for some faculties and graduate schools)

## 3. How to use keio.jp?

In order to use keio.jp, you must obtain your Keio ID and register your password at the registration (activation) window.

Once you get your Keio ID and register password, you have access to all the above services by logging in.

## 4. Let's register for keio.jp.

Please have your activation key near at hand. You can check the activation key from the SFC-CNS account on-line activation site. Please access the following registration page to complete activation (user registration) after 8:30 a.m. Monday, April 1.

Registration

<https://activation.keio.jp/>



How to obtain your Keio ID

<https://act2.keio.jp/activate/help/fac/helpEn.html>



SFC-CNS account on-line activation

<https://activation.sfc.keio.ac.jp/mag/>



In principle, you cannot revise your Keio ID, as you use it for your Keio Mail address. Considering that Keio ID is used for communication with organizations other than Keio University, please be sure to enter an appropriate ID. We recommend that you use your name etc. that can be used in public situations and which is easily readable.

## 5. Inquiries


Please access the URLs below for more information before you inquire about keio.jp.

keio.jp Manual      [https://www.itc.keio.ac.jp/en/keiojp\\_manual.html](https://www.itc.keio.ac.jp/en/keiojp_manual.html)

keio.jp FAQ        [https://www.itc.keio.ac.jp/en/keiojp\\_manual\\_faq.html](https://www.itc.keio.ac.jp/en/keiojp_manual_faq.html)

If you still have problems, please contact the Help Desk.

keio.jp Help Desk (Open: Weekdays)

Keio University IT Inquiry Portal Site	<a href="https://sites.google.com/keio.jp/it-portal/">https://sites.google.com/keio.jp/it-portal/</a>	
Office	Shonan Fujisawa Information Technology Center Office	