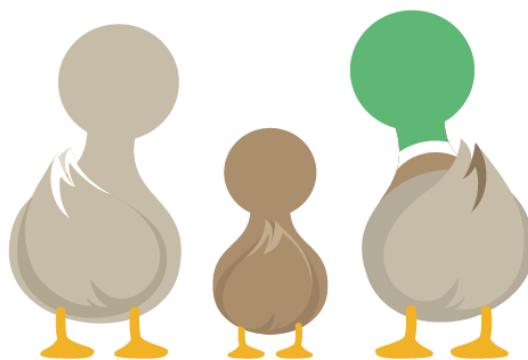


Chapter 10

Leaving Japan



10 Graduation/Completion of Studies and Preparing to Leave Japan

10-1 Before Leaving Japan

It is important to do the following before leaving Japan:

Things to do at the University

- (1) If necessary, apply for an official transcript, certificate of graduation, etc.
- (2) Check the information provided by SFC Academic Affairs Office (Academic Services). There is no need to return your student ID card.
- (3) Return any library books or other materials you have borrowed.
- (4) Submitting a Career Notification (進路届/*Shinro-todoke*).
Please register your career path and employment after graduation/completion in a "Career Notification" before graduating/completing your studies. Submission of the form is mandatory for all graduating students including those who are not planning to start working or already have working experience. For details, please check the K-Support News or the "Employment/Career" section on the student website, or contact the employment/career support department at your campus.

進路届

(*Shinro-todoke*)
a Career Notification

Submission of Plans After Graduation



<https://www.students.kieio.ac.jp/en/com/career/report/>

Other things to do regarding your daily life

- (1) Inform your property owner of your departure date 1 or 2 months in advance.

If you are in the University dormitory, register your move-out date one month before your desired departure date. If you fail to register one month prior, you will still be charged one month's rent from the date of move-out registration. You can register your move-out date through the dormitory system's My Page! Registration is available from three months before the end of your contract.

- (2) Contact your utility provider in advance to let them know the date you will be cancelling your service.
- (3) Cancel your phone service (including mobile phone) and Internet provider contract.
- (4) Pay the due utility charges by convenience store payment or automatic bank withdrawal.
- (5) Close your bank account after making sure all bank transfers and payments are complete. Take note of the date of direct debit from your account if you have used a credit card.
- (6) Clean your room thoroughly and dispose of any garbage at the specified area
- (7) Be sure of the procedures for disposing large sized waste and specified kinds of home appliances (ex. fridge, TV, etc.) Disposal of some items is not free and requires completing certain procedures in advance. Please check your area of residence's official website to confirm the procedures and locations of where large sized waste can be disposed.

[Garbage&Recycling](#)



転出届 (*tenshutsu-todoke*)
a moving-out notice

At the Ward/City Office

- (1) Submit a "Moving-Out Notice" (転出届/*tenshutsu-todoke*) to your City/Ward Office.
- (2) Return your My Number Card and NHI Card/ NHI Certificate of Eligibility to the City/Ward Office and settle any outstanding payments.

If you paid into the National Pension Plan, complete the procedures for withdrawing and for receiving the lump-sum withdrawal payment.

*Once you receive your payments, however, your coverage periods for the basis of the payments entitlement will no longer be valid to apply for other Japanese benefits. For more details, please refer to the Japan Pension Service website.

Lump-sum Withdrawal Payments



<https://www.nenkin.go.jp/international/japanese-system/withdrawalpayment/payment.html>

At the Airport

- (1) You must hand in your Residence Card at the airport immigration upon departure.