



Keio University

Faculty of Policy Management

Faculty of Environment and Information Studies

Overview of the AO (Self-Recommended Admissions) Screening Process in Academic Year 2020 for Enrollment in Academic Year 2021 and After

Summer AO 2020	enrollment in April 2021 or September 2021
Fall AO 2020	enrollment in April 2021 or September 2021
Winter AO 2020 (Global)	enrollment in September 2021 or April 2022
Spring AO 2021	enrollment in September 2021 or April 2022

as of April 17, 2019

Admissions Office, Shonan Fujisawa Campus, Keio University

[Admission Quota]

Faculty of Policy Management : 150
 Faculty of Environment and Information Studies : 150

The admission quota is the total for all AO screening periods and for both April and September enrollments.

[Screening Schedule]

Schedule for AO Applicant Screenings held in AY2020 for Enrollment in AY2021 and After

	Enrollment Period *2	Application Guidebook Becomes Available	Application Language (Language of Application Guidebook / Application Documents)	Application Period	Second Round Screening (Interview)	Language Used during Interview	Announcement of Results of Second Round Screening
Summer AO 2020	April 2021 or September 2021	Mid-May 2020	Japanese or English	Early August 2020	Two days (Sat/Sun) in early October 2020	Select one of three options: Japanese, English, or either	Early October 2020
Fall AO 2020	April 2021 or September 2021			Mid-October 2020	Two days (Sat/Sun) in early December 2020		Early December 2020
Winter AO 2020 (Global)	September 2021 or April 2022	August 2020	English only	December 2020 to mid-February 2021	Screening based on submitted video	Create video in English	Late March 2021
Spring AO 2021 *1	September 2021 or April 2022	Mid-January 2021	Japanese or English	Early June 2021	One day (Sat) in mid-July 2021	Select one of three options: Japanese, English, or either	Mid-July 2021

Dates are subject to change depending on the academic calendar. Be sure to confirm dates in the Application Guidebook for each AO period.

*1 Spring AO 2021 Applicants Only

Those who are expected to complete Upper Secondary School (includes Upper Secondary Department of Schools for Special Needs Education) or Secondary School in March 2022 cannot apply in the Spring AO 2021 application period. Such applicants should use Summer AO 2021 or later.

*2 For those who do not have enough Japanese language skills to take classes conducted in Japanese, September (Fall Semester) enrollment is strongly recommended.

Summer AO 2020, Fall AO 2020, Spring AO 2021

[Eligibility Requirements]

All Applicants

Applicants must fulfill all of the requirements described in sections 1. through 4. below:

1. One or more of the following must apply:

- a) Those who have completed, or are expected to complete by the time of enrollment, Upper Secondary School (includes Upper Secondary Department of Schools for Special Needs Education) or Secondary School.
 - b) Those who have completed, or are expected to complete by the time of enrollment, the third year of technical college.
 - c) Those who demonstrate the academic ability, or are expected to have the academic ability by the time of enrollment, equivalent to twelve years of formal education as described in Article 150 of the Enforcement Regulations of the School Education Law in Japan.
- 1) Those who have completed, or are expected to complete by the time of enrollment, twelve years of formal education in countries other than Japan, as well as those who have been deemed by Japan's Ministry of Education, Culture, Sports, Science and Technology (MEXT) to have achieved the equivalent.
 - 2) Those who have completed, or are expected to complete by the time of enrollment, formal education at an institution outside of Japan accredited by MEXT as being the same or equivalent to upper secondary school education.
 - 3) Those who have completed on or after the date designated by MEXT, or are expected to complete by the time of enrollment, formal education at the upper secondary course of a specialized training college (limited to those that fulfill requirements defined by MEXT such as requiring three or more years to complete).
 - 4) Those who have been designated by MEXT (Ministry of Education Notice, 1948)
 - (a) Those who have completed, or are expected to complete by the time of enrollment, 12 years of formal education at international schools in Japan accredited by an international accrediting organization (WASC, ACSI, or CIS).
 - (b) Those who have obtained an International Baccalaureate Diploma, Abitur, Baccalaureate Diploma (France) or GCE A-level result.

Note: For students of international schools in Japan that have not been accredited by an international accrediting organization, please inquire at the Admissions Office at least one month prior to the application deadline.

- 5) Those who have passed, or are expected to pass by the time of enrollment, the Upper Secondary School Equivalency Examination (高等学校卒業程度認定試験), and will reach 18 years of age by the time of enrollment ((includes those who have passed the University Entrance Qualification Examination (大学入学資格検定)).
- 6) Those who have been recognized by Keio University through individual screening to have the academic ability equivalent to or greater than one having completed upper secondary school, and will reach 18 years of age by the time of enrollment.

Individual screening is reserved for those who have graduated from schools that are for non-Japanese students and have an upper secondary school division. To apply for individual screening, contact the Admissions Office at least one month prior to the application deadline.

2. Those who are highly motivated to enter either the Faculty of Policy Management or the Faculty of Environment and Information Studies, have a clear vision of their goals after entering the Faculty, and have made studying at one of the Faculties their first choice.
3. Those who have the will and ability to fully utilize the learning and research environment at the Faculty of Policy Management or the Faculty of Environment and Information Studies to pursue their goals and vision at a higher level.
4. Those who have proficiency in Japanese or English at a level to undertake university education.

Important Notes

- Applicants may not apply to both the Faculty of Policy Management and the Faculty of Environment and Information Studies during the same application period.
- Be sure to indicate which faculty you are applying to, selected enrollment period, and which language option is preferred for the interview (Japanese, English, or either). These items cannot be altered after the application is submitted.
- For those who do not have enough Japanese language skills to take classes conducted in Japanese, September (Fall Semester) enrollment is strongly recommended.

Petition for First Round Screening Exemption

Exemption from first round screening will be granted to those who, in addition to fulfilling the eligibility requirements, can provide written documentation of having achieved designated results in one of the competitions listed separately (in Japanese only, see below). Those who wish to petition for first round screening exemption should submit together with the application documents and materials, written documentation in an officially sealed envelope providing proof of having achieved the

designated result.

Please note that you may petition for first round screening exemption only once regardless of which faculty you apply to. Also, regardless of how many competition results have been achieved, you may petition for first round screening exemption only once. Those who were granted a first round screening exemption in a past AO screening, and those who applied using Method C in an AO screening prior to Academic Year 2019, may not apply for first round screening exemption.

Since all the listed designated competitions take place in Japan, only a list in Japanese is available. Please refer to the Japanese guideline below for more details.

<https://www.sfc.keio.ac.jp/doc/2021SFCAOgeneral.pdf>

[Screening Process Overview]

First Round Screening

First round screening will be based on the evaluation of submitted application documents and materials.

Second Round Screening

Applicants who pass the first round screening will be interviewed at the second round screening. Instructions for interview place, date, and time will be given at the time of announcement of first round screening results, and interviewees must bring their examination slip and writing utensils. Final decisions for acceptance to Keio University will be based on both the first and second round screenings.

Interviews will last approximately thirty minutes per applicant.

Interviews will be conducted in either Japanese or English. Be sure to select a language option (Japanese, English, or either) for the interview when submitting your application.

[Items Necessary to Make an Application]

In addition to the documents and materials listed in the Application Guidebook for each AO period, optional materials may be submitted.

There are no major changes to the documents to be filled out and submitted as compared to the AO screening held in Academic Year 2019. The two points below were added to the AO screenings to be held in Academic Year 2020.

For those reapplying

In addition to the documents and materials listed in the Application Guidebook for each AO period, submit a document stating the changes or differences between your application this time and the previous application. There is no designated format, but it should be limited to one A4 or letter size page.

For those applying for first round screening exemption

In addition to the documents and materials listed in the Application Guidebook for each AO period, submit written documentation in an officially sealed envelope providing proof of having achieved the designated result at an approved competition.

[Important Notes]

Eligibility requirements and screening methods are subject to change, so be sure to check the Application Guidebook for the AO period in which you plan to apply.

[Frequently Asked Questions]

Q1 Can I apply to both the Faculty of Policy Management and the Faculty of Environment and Information Studies at the same time?

A1 You may not apply to both faculties during the same application period.

Q2 Can I apply to other faculties at Keio University, or other universities, at the same time?

A2 Although it does not prohibit you from applying to other faculties at Keio University, or other universities, one of the conditions for submitting an AO application to the Faculty of Policy Management or the Faculty of Environment and Information Studies, is that either of those faculties at Keio University is your first choice.

Q3 Can I reapply?

A3 Yes, it is possible to reapply. You will need to prepare the items necessary for application each time you apply. In addition, you will need to provide an explanation of the changes and differences between the new application and the previous one. Please note that each time you apply, screening will begin with the first round (evaluation of documents and materials) screening. Also, application is not limited to the AO type of application.

Q4 How do the various application periods (Summer AO, Fall AO, Spring AO) differ?

A4 There are no differences in the screening method. Submit an application in the period when you are able to prepare all the items necessary for making the application.

Q5 Can I change my enrollment period after submitting my application?

A5 After submitting your application, you may not change the enrollment period you selected. Make sure you carefully consider which enrollment period is best for you before submitting your application.

Q6 Do I need to have any particular achievements in extracurricular activities (winning awards, overseas activities, etc.) in order to apply?

A6 Even without any particular achievements in extracurricular activities, students who have excellent academic records and show strong motivation to study at SFC are welcome to apply.

Q7 What are some examples of academic and extracurricular achievements that I should highlight in my application?

A7 You should make a self-assessment and tell us your strengths and accomplishments. The following are some examples of achievements that can be highlighted:

- a. Recognized in activities such as research, creative presentations, contests, or competitions, in fields such as academics, culture, arts, or sports.
- b. Possesses excellent skills in disciplines such as foreign languages or computer technology, and has achieved high scores in related tests and/or obtained high-level qualifications.
- c. Recognized for accomplishments in community volunteer work or other social work.
- d. Possesses both superior academic abilities and a creative, enthusiastic attitude toward learning.
- e. Has an excellent character, outstanding academic grades, and is recognized for showing exemplary leadership traits in the local community or upper secondary school.
- f. Has initiated independent research or study on a theme based on a personal interest, and has produced results.

Please note that details of the AO (Self-Recommended Admissions) Screening process are described in the Application Guidebook for each application period. Those who plan to apply through AO (Self-Recommended Admissions) Screening should confirm details in the appropriate Application Guidebook to be released.

Winter AO 2020 (Global)

[Eligibility Requirements]

The current application process and basic requirements for applicants who graduated from high school outside Japan / international schools within Japan will remain the same for AO (Global) / Admission for Overseas Students (GIGA Program). In addition to applicants meeting the above criteria, those who have graduated from other high schools in Japan will be able to apply on the condition they submit both a certificate of an official TOEFL score (or other English language proficiency test) and standardized test scores from SAT, ACT, IB, or GCE-A levels. Details will be announced around August 2020.

https://www.sfc.keio.ac.jp/en/admissions/undergraduate/admissions_for_overseas.html

[Screening Process Overview]

Screening will be based on submitted documents, materials, and videos.

[Items Necessary to Make an Application]

Confirm details of items necessary to make an application in the Application Guidebook.

[For inquiries]

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