

POSITION AVAILABLE

Keio University Shonan Fujisawa Campus (SFC) – English Language Education

Keio University Faculty of Policy Management, Faculty of Environment and Information Studies, and Graduate School of Media and Governance are seeking a Full-time Faculty Member / Lecturer (Non-tenured) in English Language Education.

POSITION DESCRIPTION

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| 1 . Name of Institution,
Faculty or School | Keio University Faculty of Policy Management
Faculty of Environment and Information Studies
Graduate School of Media and Governance |
| 2 . Work Location | 5322 Endo, Fujisawa-shi, Kanagawa 252-0882, JAPAN |
| 3 . Job Title | Full-time Faculty Member or Lecturer (Non-tenured)
(Title/position will be determined according to applicant's age and achievements) |
| 4 . Compensation Package | Based on Keio University Rules, and on applicant's age, academic background, work experience, and others. Social insurance coverage, commuting expense support, and new appointment travel expense support are available |
| 5. Form of Employment | Full-time |
| 6 . Number of Positions | One |
| 7 . Research Fields | Applied Linguistics (field of English Language Education) |
| 8 . Courses | Undergraduate language courses, Undergraduate lectures and seminars, and Graduate School lectures, and others. |
| 9. Other Duties | Appointment and attendance in various University committee meetings and other meetings. |
| 10. Qualifications | Applicants are required to:

<ol style="list-style-type: none">1. Be willing to contribute in promoting educational and research principles of Keio University Shonan Fujisawa Campus (SFC).2. Possess or expect to possess a Doctoral Degree in Applied Linguistics and/or in the area of English Language Education, at the time of appointment. Or, possess achievements equivalent to or higher than a Doctoral Degree.3. Possess excellent achievements, mainly, in Applied Linguistics, especially in the field of English Language Education. |

4. Be committed to English education. Be able to actively engage in the constructive planning and operations of the overall English curriculum.
5. Be able to participate in collaborative activities with researchers and research institutions, both domestic and overseas, and manage various research activities outside of the field of expertise.
6. Be able to reside in Japan and to commute to Shonan Fujisawa Campus on or after April 1, 2016.
7. Be a native English speaker or possess an equivalent level of English proficiency to that of a native English speaker.

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| 11. Application Deadline | 11:59 p.m., Friday, October 9, 2015 |
| 12. Starting Date | April 2016 |
| 13. Application Materials
(Documents should be A4 size) | Please submit all of the below Items A–E together in electronic format via the Web entry system (http://vu5.sfc.keio.ac.jp/as/apply.php). The required format is PDF. <ol style="list-style-type: none"> A. CV (including full name, date of birth, nationality, contact address, education history, employment history, areas of expertise and recent photo. Signed or sealed.) B. List of works (research papers, books, oral presentations, taught courses and others) C. Offprints or copies of major papers and/or educational materials (submit 3–5 pieces in total) D. Description of educational/research achievements, visions of future educational/research goals, and possible contributions to SFC in English. There are no requirements to the length of the description. E. Letters of Recommendation from two separate referees (After referee information is registered via the Web entry system, the referees will be asked to input their recommendation through a designated URL) |
| 14. Selection Process and notification of decision | Document Screening, First Interview (you may be asked to present a trial lecture), Second Interview. The details of the process will not be publicly disclosed. After the selection process, notifications |

of the decision will be sent to each applicant in writing.

15. Non-tenured Position

If employed for a non-tenured position, the faculty member can, in accordance with the Keio University Rules, apply to undergo a review for tenure. If the decision of the review is negative for the years specified for review, there will be no future opportunities to be reviewed for a tenured position. In this case, however, if both the University and the faculty member come to an agreement, the faculty member will be employed until the end of the maximum period of employment as set forth by Keio University.

16. Contact email address

jinji-fro@sfc.keio.ac.jp

17. Institution Website

<http://www.sfc.keio.ac.jp/>

September 2015

Dean of Faculty of Policy Management

Dean of Faculty of Environment and Information Studies

Dean of Graduate School of Media and Governance

Keio University